

**Media-Upper Providence Free Library - Board of Trustees Meeting Minutes**  
**7:00 pm, Monday, June 24, 2019 – MUPFL Board Room**

***Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.***

1. Opening of Meeting
  - a. Present – Trustees: Karen Ashbach, William Campi, Elaine Crivelli, Grant Gegwich, Sharon Vandegrift; Director: Sandra Samuel; Advisory Council Member: Victoria Young
  - b. Absent – Trustees: Cathy Zurbach; Advisory Council Member: Betsy Race; Liaisons: Peter Williamson and Tim Broadhurst
  - c. Recognition of visitors: None.
  - d. Call to Order: The meeting was called to order at 7:04 PM.
2. Consent Agenda
  - a. Approval of minutes
    - i. Sharon made a motion, seconded by Grant, to approve the June 3, 2019 Board meeting minutes. The motion was approved unanimously. **(Motion #1)**
  - b. President’s report: n/a.
  - c. Director’s report: Sandra provided a Director’s report in advance of the meeting.
  - d. Treasurer’s report: Bill provided a Treasurer’s report in advance of the meeting. Grant made a motion, seconded by Sharon, to approve the Treasurer’s report. The motion was approved unanimously. **(Motion #2)**
3. Committee Reports
  - a. Marketing/PR – Grant updated the group on an upcoming FB campaign.
  - b. Board and Staff – No updates.
  - c. Building – No updates.
  - d. Fundraising – Sharon provided a report in advance of the meeting. The group discussed annual appeal fundraising strategies and a memorial service in the fall.
  - e. Finance – Bill provided a report in advance of the meeting. The year-end audit is underway.
4. DCL Reports
  - a. Sharon provided a report in advance of the meeting.
5. Liaison Reports
  - a. Archives – No updates.
6. Old Business
  - a. Stella will be looking into the name change on behalf of the board.
7. New Business
  - a. Grant volunteered to attend the August DCL meeting.
  - b. Elections were held for new Trustees. Nomination of Victoria Young by Bill. Seconded by Sharon. Vote unanimously positive.
  - c. Elections were held for Officer positions. Nomination of Karen Ashbach for the position of Secretary by Elaine. Seconded by Grant. Vote unanimously positive. Nomination of Sharon for the position of President by Karen. Seconded by Grant. Vote unanimously positive.
8. Public Discussion – None
9. Adjournment
  - a. Grant made a motion to adjourn, seconded by Elaine. The motion passed unanimously. **(Motion #3)**
  - b. The meeting adjourned at 8:25 PM.

Submitted by Karen Ashbach, Secretary