

Media-Upper Providence Free Library - Board of Trustees Meeting Minutes
7:00pm PM, Monday, September 23, 2019 – MUPFL Board Room

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

1. Opening of Meeting
 - a. Call to Order: The meeting was called to order at 7:00 PM.
 - b. Present – Trustees: Karen Ashbach, William Campi, Elaine Crivelli, Brittany Forman, Grant Gegwich Sharon Vandegrift, Cathy Zurbach; Director: Sandra Samuel; Liaison: Tim Broadhurst
 - i. Absent – Trustee: Victoria Young. Liaison: Peter Williamson
 - c. Recognition of visitors: Robert Longley
2. Consent Agenda
 - a. Approval of minutes: Bill made a motion, seconded by Greg, to approve the August 26, 2019 Board meeting minutes. The motion was approved unanimously. **(Motion #1)**
 - i. Insurance Representative presentation
 - b. President’s report: Sharon provided a report in advance of the meeting.
Director’s report: Sandra provided a Director’s report in advance of the meeting.
 - c. Treasurer’s report: Bill provided a Treasurer’s report in advance of the meeting. Karen made a motion, seconded by Brittany, to approve the Treasurer’s report. The motion was approved unanimously. **(Motion #2).**
3. Committee Reports
 - a. Finance report: Bill provided a report in advance of the meeting.
 - b. Development & Communications – Cathy provided a report in advance of the meeting.
 - c. Board and Staff – Sharon provided a report in advance.
 - d. Building – No updates.
4. DCL Reports
 - a. n/a
5. Liaison Reports
 - a. Archives - Sandra provided an update on Archives.
6. Old Business
7. New Business
8. Public Discussion – None
9. Adjournment
 - a. Bill made a motion to adjourn, seconded by Sharon. The motion passed unanimously. **(Motion #3)**
 - b. The meeting adjourned at 8:02 PM.

Submitted by Karen Ashbach, Secretary