

Media-Upper Providence Free Library - Board of Trustees Meeting Minutes
7:00 PM, Monday, January 27, 2020 – MUPFL Board Room

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

1. Opening of Meeting
 - a. Call to Order: The meeting was called to order at 7:02 PM.
 - b. Present – Trustees: Karen Ashbach, William Campi, Brittany Forman, Grant Gegwich Sharon Vandegrift, Victoria Young, Cathy Zurbach; Director: Sandra Samuel; Liaison: Peter Williamson
 - i. Absent – Trustee: Elaine Crivelli; Liaison: Kevin Else
 - c. Recognition of visitors: n/a
2. Consent Agenda
 - a. Approval of minutes: Bill made a motion, seconded by Victoria, to approve the November 25, 2019 Board meeting minutes. The motion was approved unanimously. **(Motion #1)**
 - b. President’s report: Sharon provided the President’s report in advance of the meeting.
 - c. Director’s report: Sandra provided the Director’s report in advance of the meeting.
 - d. Treasurer’s report: Bill provided the Treasurer’s report in advance of the meeting. Victoria made a motion, seconded by Grant, to approve the budget for 2020. The motion was approved unanimously. **(Motion #2).**
3. Committee Reports
 - a. Finance report: Bill provided a report in advance of the meeting. The board reviewed and modified the proposed Investment Policy. Additionally, it was requested that the policy be reviewed annually. A motion was made by Brittany to approve the addition of the new policy which was seconded by Cathy. The motion was approved unanimously. **(Motion #3).**
 - b. Development & Communications – Cathy provided a report in advance of the meeting.
 - c. Board and Staff – Sharon provided a report in advance of the meeting.
 - d. Building – No updates.
4. DCL Reports
 - a. December’s meeting was held at MUPFL.
5. Liaison Reports
 - a. Archives – n/a.
6. Old Business
7. New Business
 - a. n/a
8. Public Discussion – None
9. Adjournment
 - a. Bill made a motion to adjourn, seconded by Brittany. The motion passed unanimously. **(Motion #4)**
 - b. The meeting adjourned at 8:01 PM.

Submitted by Karen Ashbach, Secretary