

Media-Upper Providence Free Library - Board of Trustees Meeting Minutes
7:00 PM, Monday, April 27, 2020 – via ZOOM

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

1. Opening of Meeting
 - a. Call to Order: The meeting was called to order at 7:01 PM.
 - b. Present – Trustees: Karen Ashbach, William Campi, Elaine Crivelli, Bernadette Daniel, Brittany Forman, Grant Gegwich, Sharon Vandegrift, Victoria Young, Cathy Zurbach; Director: Sandra Samuel; Liaisons: Peter Williamson
 - i. Absent – Trustee: n/a. Liaisons: Kevin Else
 - c. Recognition of visitors: n/a
2. Consent Agenda
 - a. Approval of minutes: Bill made a motion, seconded by Elaine, to approve the February 2020 Board meeting minutes. The motion was approved unanimously. **(Motion #1)**
 - b. Director’s report: Sandra provided the Director’s report in advance of the meeting.
 - c. Treasurer’s report: Bill provided the Treasurer’s report in advance of the meeting.
3. Committee Reports
 - a. Finance report: Bill provided a report in advance of the meeting.
 - b. Development & Communications: Cathy provided a report in advance of the meeting.
 - c. Board and Staff: No updates.
 - d. Building: No updates.
4. DCL Reports
 - a. n/a
5. Liaison Reports
 - a. Archives: n/a.
6. Old Business
 - a. It was noted that Board approval was given for Bill to file an application for a SBA PPP loan on 04/06/20.
7. New Business
 - a. The date of the next meeting would fall on Memorial Day; the Board agreed to change this meeting to Monday, June 1 at 7pm
8. Public Discussion – None
9. Adjournment
 - a. Sharon made a motion to adjourn, seconded by Victoria. The motion passed unanimously. **(Motion #3)**
 - b. The meeting adjourned at 7:40 PM.

Submitted by Karen Ashbach, Secretary