

Board of Trustees Meeting
Monday, June 28, 2021 7pm
Minutes

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

Virtual Meeting Link: meet.google.com/rsx-cyhv-suu

Agenda Items

1. Opening of Meeting / Attendance Stacy Buechele

- In Attendance: Stacy Buechele, Bernadette Daniel, Sandra Samuel, Cynthia Sikaras, Leo Stahl, Victoria Young, Cathy Zurbach, Tu Packard, Nancy Mott, Scott Davidson ● Absent: Media Borough Liaison, Peter Williamson
- Absent: Upper Providence Township Liaison, Kevin Else

2. Consent Agenda Stacy Buechele

- Approval of 5/24/21 Minutes Stacy Buechele
 - Cynthia made a motion, seconded by Victoria Young to approve the May 2021 Board meeting minutes. The motion was approved unanimously. (Motion #1) ● President's Report Victoria Young
 - Reviewed report highlights
 - Big thanks for the Pop Up Event/Raffle, will be reaching out to donors for Wine Event in fall
 - Prepping for July meeting w the borough; may need an impromptu July board meeting to discuss outcome
 - May want to visit with WSFS as we do our banking with them to be our Wine Event Sponsor and how else can we partner?
- Director's Report Sandra Samuel
 - Mask mandate lifted, staff asks that patrons near children under 12 or in the children's room wear masks around those under age 12 who are not yet vaccinated
 - Middletown Library closed for moving
 - Expanding hours
 - Close to \$4k in raffle ticket sales/pop up sales
 - Premier wants to book more time in the fall
 - Franklin Mint Credit Union - put in a request for \$1000 Grant

- Treasurer's Report_Bernadette Daniel
 - Applied for first Payroll Protection Program Loan Forgiveness - \$61k has been forgiven!
- Communications/Development Report_Cathy Zurbach
 - A lot covered already
 - "Friend Maker" Donor Event - let's think of sponsors, donors, and special friends of the library. Raffle Sponsors (Ace Hardware, etc). Invite council members, invite the Media Art Council, jazz group,
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3 Old Business

- a. Welcome Kit - Complete Stacy Buechele
- b. Salesforce for Nonprofits Stacy Buechele

4 New Business

- a. Vote on new Board of Trustee Member All
- b. Conflict of Interest Form Stacy Buechele
- c. Board Member Agreement Form Stacy Buechele

5. Public Discussion - None

6. Voting on Tu Packard: Cynthia motioned, Cathleen seconded. Unanimous vote to approve. (Motion #2)

7. Action Items:

- Scott Davidson: Zubair Khan Cocktail Hour - celebrating 25 years of service...benefiting MUPFL...should we send a representative? Scott will do some recon to see if someone should go
- All: review and Update the POC list of Board Members
- All: fill out and electronically sign both the Conflict of Interest Form and Board Member Agreement Form and email to Stacy at muplibrarysecretary@gmail.com
- All: Think of Partnerships that we can develop and increase with intent and focus

8. Adjournment: Leo made a motion to adjourn, seconded by Cathy (motion #3). Meeting adjourned at 8:30pm.