

Board of Trustees Meeting
Monday, April 25, 2022 7pm
Minutes

Held in person at the library
2022.4.25 Meeting Documents

Minutes

1. The meeting opened at 7:02pm in person and online

- **Attendees:** Stacy Buechele, Sandra Samuel, Nancy Mott, Cynthia Sikaras, Tu Packard, Cathy Zurbach, Scott Davidson, Bernadette Daniel, Peter Williamson
- **Absent:** Marsha Peterson

2: [March 2022 Minutes](#) were unanimously approved, motion #1 made by Scott Davidson, motion #2 made by Tu Packard.

3. Report Q&As:

- **President's Report** (Cathy Zurbach for Victoria Young)
 - Lunch with Jay B went well
- **Treasurer's Report** Bernadette Daniel
 - March cash flow high due to state aid hitting the books
- **Director's Report** Sandra Samuel
 - Book Sale surpassed the Fall Sale - final numbers coming in now
 - Discussion around the overall feel and vibe of the sale which was very positive
- **Fundraising and Donor Relations Report** Cynthia Sikaras
 - YTD 160 Donors, 167 gift counts, \$16k raised since Jan 1, 2022
 - *Shirts **Action** for Scott: send out email with shirt sizing guide for board members to reply with size along with pricing and way for members to pay for shirt*
 - Book marks decided on for DUTS event
- **Governance Report** Tu Packard
- **Marketing/Public Relations Report** Nancy Mott
 - Media 5 Miler - we will work as a team in our orange shirts at the water table, Nancy will sign the board up on our behalf
 - ***Action for All Members: Please sign up for Dining Under Stars if you have not yet***

4. Old Business - Update on 4/21 DCL Board Meeting Nancy Mott

- Darby Library received Federal funds for their building, Sunday May 1st @1pm Dedication
- Discussion of the mobile app - to give access to those we service who only have cellular access to the library
- Partnering with senior centers to sign up
- Longwood Gardens community read
- Sharing their strategic plan, making quarterly updates

5 New Business

- [Mark Paikoff](#) will be the new liaison from the Media Borough effective May 2022 Peter Williamson
- Strategic Plan Tu Packard
 - Governance Committee is taking the lead
 - Cynthia created a [Strategic Plan Google folder](#) with subfolders to help get organized

- Would like a working committee - include at least 1 more board member and Sandra
 - **Action:** *If interested in participating on the working committee, email Tu Packard*
- First task - user needs assessment, need to have up to date picture of demographics and needs
- Will utilize DCL Strategic Plan as a guideline
- Discussion on how to gather feedback from our stakeholders
- Be sure to add in staff growth and development in the plan (Middletown has 2x the staffing)
- What are the outcomes we need to address in the plan
- How DCL been in touch with the Delco Sustainability Committee? Is intellectuality part of the vision?
- Timeline: Sep 15 2023 Strategic Plan Draft Completion, final by December 15

6. Public Discussion - None, no public attendees

7. Upcoming MUPFL Board Meetings & Events

- Monday, May 23, 2022 MUPFL Board Meeting
- Wednesday, June 8, 2022 Dining Under the Stars ([Sign Up](#))
- Thursday, June 16, 2022 DCL 2022 Meeting: Tu Packard
- Friday, June 17, 2022 Media 5 Miler
- Thursday, August 18, 2022 DCL 2022 Meeting: Cathy Zurbach
- Wednesday, August 24, 2022 Dining Under the Stars
- October 15-17, 2022 Fall Book Sale Weekend

9. Meeting Adjournment: The meeting was adjourned at 8:14pm