

Board of Trustees Monthly Meeting
Monday, September 26, 2022 7:00pm
Agenda

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

2022.9.26 Meeting Documents

Meeting Minutes

1. **The meeting opened at 7:05pm in person with a few virtual attendees:** Stacy Buechele, Sandra Samuel, Nancy Mott, Cynthia Sikaras, Scott Davidson, Tu Packard, Cathy Zurbach, Marsha Peterson, Mark Paikoff, Christine Woody. Absent: Bernadette Daniel

2. Stacy Buechele is stepping down from the board due to conflicting obligations

3. The 2022.8.15 Meeting Minutes were approved unanimously, 1st motion made by Nancy and 2nd motion made by Tu.

4. Consent Agenda was approved unanimously, motion #1 Cynthia, motion #2 made by Cathy with the following highlights clarifications:

- a. President's Report Victoria Young
 - i. Idea of event manager for fundraiser for Spring 2023, details TBD, more focus end of October
 - ii. Met with the Borough and the Township to discuss financials
- b. Treasurer's Report Victoria Young
 - i. High expectations for the end of the year, managing to budget, assuming we have a nice book sale and response to the appeal letter.
 - ii. Next year, need to highlight decrease in endowment funds, projected increased healthcare costs, and inflation as well as decreased revenue due to becoming fine free and decreased room rental revenue
- c. Fundraising and Donor Relations Report Cynthia Sikaras
 - i. No questions/clarifications
- d. Governance Report Tu Packard
 - i. Getting clarity around the Strategic goals
 - ii. Survey closes Nov 1
 - iii. Need process on how to select and prioritize executing survey feedback
- e. Marketing/Public Relations Report Nancy Mott
 - i. Looking for a joint Media/UPT possibly NPT calendar to ensure major events do not overlap
 - ii. Liz Washington will be putting a press release to share about the parade post party.
 - iii. Consider tapping into the Penncrest Guidance counselor Dave Harple for volunteers
- f. Director's Report
 - i. Knitting is 2x month, be sure to donate by the end of the month, summer program recap. Consider reaching out to the new knitting store "Homesewn" on State Street for partnership.

- ii. Middletown Beef n Beer is upcoming, Scott and Cynthia attending.

5. Old Business - Cynthia Sikaras attended the Thursday, August 18, 2022 DCL 2022 Meeting: 8.2022 DCLA Meeting Minutes

6. Review of Upcoming MUPFL Board Meetings & Events

- October 15-17, 2022 MUPFL Book Sale
- Thursday, October 20, 2022 DCL 2022 Meeting: Scott Davidson
- Monday, October 24, 2022 MUPFL Monthly Board Meeting
- Saturday, October 29, 2022 Media Borough Halloween Parade

7. The meeting adjourned at 8:02pm, Motion #1 was made by Tu, Motion #2 was made by Cynthia. Unanimously approved.